Microsoft PowerPoint - [Inserting Graphics and Sound]

File Edit View Insert Format Tools Slide Show Window Help Acrobat

New Slide... Ctrl+M
Duplicate Slide
Slide Number
Date and Time...
Symbol...
Comment
Slides from Files...
Slides from Outline...
Picture
Text Box
Movies and Sounds
Chart...
Table...
Object...
Hyperlink... Ctrl+K

Movie from Gallery...
Movie from File...
Sound from Gallery...
Sound from File...
Play CD Audio Track...
Record Sound

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